



YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1. Name of the Institution	GOVERNMENT AUTONOMOUS COLLEGE ROURKELA
• Name of the Head of the institution	DR. BIJAYA KUMAR BEHERA
• Designation	PRINCIPAL (IN-CHARGE)
• Does the institution function from its own campus?	Yes
• Phone No. of the Principal	0661-266458
• Alternate phone No.	
• Mobile No. (Principal)	9438426351
• Registered e-mail ID (Principal)	principalgacr@gmail.com
• Address	GOVERNMENT AUTONOMOUS COLLEGE, ROURKELA
• City/Town	ROURKELA
• State/UT	ODISHA
• Pin Code	769004
2. Institutional status	

• Autonomous Status (Provide the date of conferment of Autonomy)	01/04/2002				
• Type of Institution	Co-education				
• Location	Urban				
• Financial Status	UGC 2f and 12 (B)				
• Name of the IQAC Co-ordinator/Director	MR. CHOUDHURY PRADOSH RANJAN				
• Phone No.	06612664586				
• Mobile No:	9439531511				
• IQAC e-mail ID	iqacgacr2020@gmail.com				
3. Website address (Web link of the AQAR (Previous Academic Year))	http://gacrkl.ac.in/GACR-AQAR-2019.pdf				
4. Was the Academic Calendar prepared for that year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	http://gacrkl.ac.in/academiccalendar2021.pdf				
5. Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	B	2.23	2019	01/05/2019	30/04/2024
6. Date of Establishment of IQAC	24/08/2014				
7. Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?					
Institution/Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount	
NIL	NIL	NIL	01/07/2021	0.00	

8. Provide details regarding the composition of the IQAC:	
<ul style="list-style-type: none"> Upload the latest notification regarding the composition of the IQAC by the HEI 	View File
9.No. of IQAC meetings held during the year	05
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website? 	Yes
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded
10. Did IQAC receive funding from any funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> If yes, mention the amount 	
11. Significant contributions made by IQAC during the current year (maximum five bullets)	
Up-gradation of the Physical Infrastructure with on-going Projects like New Computer Science Block, Academic Block, Mini-Stadium, Boys Common Room Etc., Beautification of College Campus with Sanitation in regular interval throughout the session.	
Collection of Feedback from all the Stake holders in both Online & Offline mode.	
Online Semester Examination during the Pandemics with cent percent success rate & Publication of results in time. Quality addition in the College Website.	
Adoption of Alternative Method of Evaluation provided by Govt. of Odisha to avoid Academic clash in this Session.	
Organizing Webinars during the time of COVID-19 Pandemic when Physical connectivity with the students was not possible due to certain restriction. Various Awareness Programmes were organized through NCC, NSS & YRC Unit in both Physical & Virtual Mode.	
12. Plan of action chalked out by IQAC at the beginning of the academic year towards	

quality enhancement and the outcome achieved by the end of the academic year:

Plan of Action	Achievements/Outcomes
Academic Activities	Both offline & online mode of teaching during the time of pandemic. Mentor-Mentees program, Online feedback programme, Preparation of new Academic Calendar
Extension Activities	Different activities conducted by NSS, NCC & YRC Unit throughout the year
Examination	Alternative method of Evaluation with online examination
Infrastructure	On-going Projects Like New - Computer Science Block, Accounts Block, Mini Stadium, Boy's Common Room, Toilets & Landscaping and Gardening
ICT	Website Up-gradation, Library Automation Up-gradation, Circulation of Paperless Notices
Administration	All the financial Activities through SBI Collect.

13. Was the AQAR placed before the statutory body?

Yes

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
Governing Body	13/04/2019

14. Was the institutional data submitted to AISHE ?

Yes

- Year

Year	Date of Submission
01/07/2019	16/07/2019

Extended Profile

1. Programme

1.1

Number of programmes offered during the year:

07

File Description	Documents
Institutional Data in Prescribed Format	View File

2. Student

2.1

3281

Total number of students during the year:		
File Description	Documents	
Institutional data in Prescribed format	View File	
2.2	1356	
Number of outgoing / final year students during the year:		
File Description	Documents	
Institutional Data in Prescribed Format	View File	
2.3	1227	
Number of students who appeared for the examinations conducted by the institution during the year:		
File Description	Documents	
Institutional Data in Prescribed Format	View File	
3.Academic		
3.1	40	
Number of courses in all programmes during the year:		
File Description	Documents	
Institutional Data in Prescribed Format	View File	
3.2	25	
Number of full-time teachers during the year:		
File Description	Documents	
Institutional Data in Prescribed Format	View File	
3.3	61	
Number of sanctioned posts for the year:		
4.Institution		
4.1	551	
Number of seats earmarked for reserved categories as per GOI/State Government during the year:		
4.2	91	
Total number of Classrooms and Seminar halls		
4.3	144	
Total number of computers on campus for academic purposes		

4.4	98.31
Total expenditure, excluding salary, during the year (INR in Lakhs):	

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

1. The Curriculum used by the College is aligned with Model CBCS Syllabus which has been recently introduced by the Department of Higher Education, Odisha. The IQAC with the help of all the HOD's have realigned the PO, PSO's and CO's with Model CBCS Syllabus and the Vision Mission Statement of the College.

The Principal and IQAC have continuously ensured Student Centricity through adequate initiatives/exposure to the Students through Practical/Experiential learning. All Departments are being reviewed on the overall performance periodically as regards Quality of Progression. An Holistic approach has been adapted by IQAC, wherein an array of initiatives are focused on Curricular, Co-curricular, Extracurricular, Extension & Outreach initiatives conducted by respective Departments.

An active Mentor/Mentees System has helped Students of all learning levels for their overall Progression. IQAC ensures and relies on a "Feedback System" as a review mechanism, which helps the College to Focus on areas that need improvement.

The College is dedicated to Meritocracy through a Continuous and Comprehensive Evaluation system which is aligned with the PO, PSO's & CO's. The Academic & Autonomous cells play a pivot role to ensure attainment of PO, PSO's & CO's through its overall examination and evaluation system of the College.

File Description	Documents
Upload additional information, if any	View File
Link for additional information	Nil

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

0

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	No File Uploaded
Details of syllabus revision during the year	View File

Any additional information	No File Uploaded
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1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

28

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	No File Uploaded
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

NIL

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	No File Uploaded
Any additional information	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

20

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	No File Uploaded
Any additional information	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

The College has courses wherein Professional Ethics, Gender, Human Values are prescribed in the Syllabus. For example. Professional Ethics is an important part of the Syllabus for Commerce itself and thereby taught in regular classrooms. The College ensures impetus on this by conducting Seminars/Symposium/Debates etc. on the said topics as a planned event at Department level. Along side Annual Sensitisation Programs on Cross Cutting issues are carried out. Special sessions are also been organised by the concerned Department Faculties.

Our Career Counseling Cell and the respective mentors play a Key Role by re-iterating on the above aspects. This helps our Students in developing and disseminating Healthy Etiquettes. Sensitisation/Integration of these elements are important as these are the Basic Ethos that a Good Human Being must have.

However the Quantity of initiatives has remained low for this Academic Session due to the outbreak of the Pandemic.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	No File Uploaded

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

4

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	No File Uploaded
Any additional information	No File Uploaded

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

2736

File Description	Documents
List of students enrolled	View File
Any additional information	No File Uploaded

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

1137

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	No File Uploaded

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni

C. Any 2 of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	https://www.gacrkl.ac.in/iqac/IQA141.pdf
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - The feedback system of the Institution comprises the following

A. Feedback collected, analysed and action taken made available on the website

File Description	Documents
Provide URL for stakeholders' feedback report	https://www.gacrkl.ac.in/iqac/IQA141.pdf
Any additional information	View File

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

1234

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

536

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

Our College conducts Departmentwise Bridge Courses for the Newly enrolled students which is a part of the Induction process. This ensures Acclimatization of the New Students & is especially designed for those who are from diverse backgrounds. Other than

Internal Semester Exams the respective faculty members conduct Surprise tests and Home Based Assignments. Classroom observation as well student performance in tests help the faculty member identify and segregate students as per there learning levels (i.e. Slow & Fast).

Remedial/Tutorial classes are a part of the College Time-Table and strict compliance is ensured. However due to Pandemic All the Classes were conducted in a Hybrid format (i.e. Online and Offline Classes). With the emergence of the Pandemic the IQAC proactively took initiative to make available Departmentwise Study Material through the College Website. In addition to this the Mentors play a crucial role by hand holding them through regular counseling/motivational sessions.

Advanced Reading, Project Work, Internship, Guidance for Competitive Exams etc. are few of the Areas of Focus for Advanced/Fast Learners. The Advanced Learners are even given the opportunity to help there Peers (i.e. Slow Learners) on the Academic forefront under the respective Faculty members guidance.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://gacrkl.ac.in/his.php

2.2.2 - Student - Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
01/07/2020	3208	25

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

Our College understands and emphasizes on exposure to Practical/Applied aspects of various concepts and theories learned in their respective Classrooms.

The IQAC has adopted Lecture Method, Interactive Methods, Project Based learning, Internship, Study Tours, Industrial Visits, Student Exchange Program etc. into the Teaching Learning Process.

The Faculty Members make Learning interactive by motivating Students to take part in various Group Discussions, Seminars, Case Studies, Subject Quiz, Role Plays etc.. By doing this the College has seen success in terms of Student Participation, Involvement & Progression.

In addition to this for the current Academic Session, the College continues to adhere to Project Work Submission as a mandate for

all Students of UG Sem-6/PG Sem-4.

Integration of all these elements enhances Learning Experience. Our Endeavour is to help Students to be able to Visualize, Conceptualize, Comprehend, Experience and Apply. This enables our Students to have better clarity of thought based on which they would be more effective in facing Real World Challenges.

Every Department uses various combinations of Interactive Learning to ensure and enhance academic impact on the Students. A number of activities that were planned for the Academic Session could not be conducted due to the Pandemic.

File Description	Documents
Upload any additional information	View File
Link for additional Information	https://oshec.nic.in/?p=submenupagecontent&pg=12

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

The College has been consciously and continuously adapting to a plethora of latest ICT enabled teaching aids. These tools have become part and parcel of day to day classroom management. This has been possible by meeting the desired training requirements of the Faculty members from time to time. These tools have positively impacted the Learning levels of Students by making the Classroom environment more cohesive, energetic and effective.

All Departments are equipped with Laptop, Projector, WiFi facilities, which are regularly being used. In addition to this the College ensures the utilisation of Smart Classroom, ICT enabled Seminar Halls & Language Lab facilities. The College also resorted to the use of ZOOM and Google Meet platforms to conduct online classes during the Pandemic. The College has been operating in a Hybrid Model of Online and Offline Classes due to Covid-19.

The IQAC has proactively ensured availability of Department wise Study Material on the College website for the benefit of the Students.

The College is digitally enabled for Examination Registration, Admit Card/Hall Ticket issuance & Online Results. The College has also successfully conducted Online-Exams during this Academic Session.

The Students are also motivated to take part in various courses through Swayam, NPTEL, MOOCSetc through the College Website.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://www.gacrkl.ac.in/ICT-LABS.pdf

Upload any additional information	View File
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2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

84

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

The College meticulously adheres to the Academic Calendar provided by Department of Higher Education (DHE) Odisha. Well before the commencement the Academic year IQAC ensures careful preparation of a Master Time Table which is aligned with the Academic Calendar. Furthermore respective Departments in consultation with IQAC prepare a Department wise Time Table. The Principal assisted by the IQAC verify the Time Tables and finally approve the Time-Table for implementation.

Along with this the respective HOD's ensure that Lesson Plans for the Academic Session is prepared by the Faculty Members of the Department. All the Department HOD's finally approve the Lesson Plans prepared by the Faculty Members prior to its implementation.

The IQAC also works on a plan with the concerned HOD's to ensure proper planning of Curricular & Co-Curricular Activities that would be required to be executed as per the various provisions made through the Time-Table.

The College swings into action as soon as the New Academic Session commences and ensures smooth execution of all plans both at College & Departmental Level. This Academic Session saw many irregularities that did arise with the outbreak of the Pandemic in terms of delay. We witnessed many delays and operational bottlenecks due to the Outbreak Pandemic that were beyond the control of the College.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

25

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File

Any additional information	No File Uploaded
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2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

11

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	View File

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

148

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	No File Uploaded

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	View File

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

11

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	View File
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

The IQAC has also taken initiatives and adequate measures to enable the Autonomous Cell Digitally.

The College has developed and deployed Automation of the Examination process through internal resources. The Autonomous Cell is responsible and in control of the functioning of the Automation tools. The Automation facilitates Online Form Fill-up and Online Payment facilities for paying Examination Fees. Other than this Admit Cards are also issued through online mode, Computerised Result Calculations/Gradation are automated.

Results Publications are also done through Online Mode. Issuance of Semester wise certificates are also done through Online Mode. The use of Automation has enabled the Autonomous Cell to work more Effectively, Efficiently and helped in reducing Manual intervention.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The PO, PSO's & CO's have been recently realigned by the respective HOD's and their Faculty Members of the Department. Sensitisation program was conducted by the IQAC & Academic Bursar to ensure better understanding as regards to the changes to be incorporated and aligned as per the Model CBCS Syllabus. All our Faculty Members are actively involved in incorporating changes and subsequent dissemination among Students.

Academic Year commences with Induction & On-Boarding Program for the Newly Enrolled Students. The Students undergo a detailed Induction program wherein the respective HOD's ensure that each and every Faculty Member sensitises the Students on the respective PO, PSO's & CO's. This is done to enable a Student to visualise and acclimatise themselves with the respective Departmental Academic Roadmap.

The PO, PSO's & CO's have been displayed on the Website for the benefit of all the Stakeholders.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	No File Uploaded
Link for additional Information	Nil

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The Autonomous Cell headed by the Controller of Examination of the College who ensures a fair & unbiased approach as a guiding

principle to Meritocracy. The Cell follows and ensures an effective, efficient & robust Examination/Evaluation Process.

The respective HOD's ensures clarity to the Faculty Members pertaining to the setting of Question Papers and its Approach. The examinations are conducted and aligned in order to meet the requirements as stated in the respective Departmental PO, PSO's, CO's. The Principal, Controller of Exams, IQAC & the respective HOD's are instrumental for the overall governance on the Quality Parameters, Effectiveness, Relevance, Efficiency etc..

The College remains focused to adhering to practises, systems to ensure Attainment of Outcomes by Infusing Skills which would help them while resorting to Employment, Self Employment or Higher Education. The College has played a catalytic role for Students of all sections/categories of society. The Institution continues to be instrumental in providing Livelihood to Thousands of Students of the near vicinity and beyond.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

1185

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

<https://www.gacrkl.ac.in/cons.htm>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The College IQAC has taken initiative and formed a Research Committee. The Committee is responsible to promote Research

Oriented Activities among Teachers and Students.

Other than this Entrepreneurial Focus of the College continues to be the responsibility of the Department of Commerce. The Department focuses on sensitising the students on a step by step approach to start a company.

The Students are also given exposure to various Bottlenecks & Obstacles that Entrepreneurs commonly face. The Students receive inputs as to real life Industry Best Practices through Case Studies, Group Discussion etc.. Workshops, Seminars, Guest Lectures etc. pertaining to Self Employment are planned and executed.

Both Research and Entrepreneurial oriented activities could not be conducted due to the Pandemic.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	No File Uploaded
Provide URL of policy document on promotion of research uploaded on the website	Nil
Any additional information	No File Uploaded

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

0.0

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	No File Uploaded
Any additional information	No File Uploaded

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

00

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	View File
Any additional information	No File Uploaded

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

21.3

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	View File
Any additional information	No File Uploaded

3.2.2 - Number of teachers having research projects during the year

1

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

1

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

1

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	Nil
Any additional information	View File

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The College IQAC has taken initiative and formed a Research Committee. The Committee is responsible to promote Research

Oriented Activities among Teachers and Students.

Other than this Entrepreneurial Focus of the College continues to be the responsibility of the Department of Commerce. The Department focuses on sensitising the students on a step by step approach to start a company.

The Students are also given exposure to various Bottlenecks & Obstacles that Entrepreneurs commonly face. The Students receive inputs as to real life Industry Best Practices through Case Studies, Group Discussion etc.. Workshops, Seminars, Guest Lectures etc. pertaining to Self Employment are planned and executed.

Both Research and Entrepreneurial oriented activities could not be conducted effectively due to the Pandemic.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

File Description	Documents
Report of the events	No File Uploaded
List of workshops/seminars conducted during the year	View File
Any additional information	View File

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

E. None of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during

the year

3.4.2.1 - Number of PhD students registered during the year

00

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	No File Uploaded

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

09

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	No File Uploaded

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

4

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

00

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	No File Uploaded

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science - h-Index of the University

3.4.6.1 - h-index of Scopus during the year

00

File Description	Documents

Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	No File Uploaded
Any additional information	No File Uploaded

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

00

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

00

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

The College acknowledges and accepts responsibility to produce Holistic Professionals with Social Integrity. The College continuously organises a wide range of activities revolving around Social upliftment/development, Communal Harmony & Community Development. The College has an active NCC, NSS & YRC wings.

Despite the outbreak of the Pandemic all the above bodies have played a crucial and critical role by shouldering many responsibilities in the Academic Session. Students of the College have shown their Zest/Inclination towards emerging social needs by wholeheartedly participating in various activities.

Distribution of Masks, Sanitizers, Vitamin-C& Food Supplies were undertaken by the NCC Wing. Over and above this a lot of Sanitisation drives were carried out within and outside the Campus. NCC wing have also observed Kargil Vijay Diwas under which eminent Statue's in the city were cleaned.

Blood Donation Camp, Plantation Drive, and other programs on awareness were also carried out by YRC and NSS.

All these activities have acted as an enriching experience for Students by inculcating/imbibing Values, Ethics, Empathy, Uprightness etc..

The College remains focused of producing Law Abiding Professional, high of Social and Moral Values for the larger benefit of Society &the Nation.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

00

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	No File Uploaded
Any additional information	No File Uploaded

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

19

File Description	Documents
Reports of the events organized	View File
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

1476

File Description	Documents
Reports of the events	View File

Any additional information	View File
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3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

1

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	View File

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

1

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

Over the years the College has initiated a lot of projects towards Infrastructure Development in the recent years.

Classrooms - 86Classrooms out of which 20 Classrooms are ICT enabled with Projector, Wifi facilities (Every Department has 1 Classroom enabled with ICT along with a Departmental Laptop/Desktop) .

Laboratories - 15 well equipped Laboratories which include UG/PG - Science/Arts (Psychology, Education) & Computer Science.Well developed and maintained Herbal and Botanical Garden facilities

Language Lab - The College has a well-equipped Language Laboratory,which was upgraded with latest version during the year.

Smart/Virtual Classroom - The College also has 2 nos of Smart Classroom facilities which are being used regularly.

Seminar Halls/ Lecture Theatre - 5 nos of well ventilated& maintained Seminar Halls.

Library - Automated Library with approximately 52000 Books and Journals. The Library has a dedicated Student and Faculty Reading Area.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.gacrkl.ac.in/ICT-LABS.pdf

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

Cultural Activities - All Cultural Programs are conducted in Amphi theatre every year. The Amphi Theatre is well equipped to conduct programs. Every Hostel has designated area along with stage to conduct observations, competitions, yoga&other cultural programs.

Sports & Games - College has a Mini Stadium which facilitates outdoor sports such as Cricket, Football. Volley Ball, Badminton, Self Defence Programs. Indoor Games facilities are also available in Common Room's and Hostels .

Gymnasium -College has its own Gymnasium to ensure focus on fitness and self-discipline.

File Description	Documents
Geotagged pictures	No File Uploaded
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

26

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

17.9

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The initiative for Automation of Library was undertaken in the year 2018 by IQAC. The Library has a repository of approximately 52 thousand books. The Library Automation Software was subsequently upgraded during this period. The latest version that has been deployed is Abhilekh 1.0 Version equipped with QR coding other features.

The Library has got designated Student and Faculty reading areas. Rules and Regulations of the Library are displayed for the consumption and benefit of the Student.

However due to the Pandemic the overall usage and footfall of the Library has witnessed a decrease.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources

E. None of the above

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	No File Uploaded

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

0.458

File Description	Documents
Audited statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

6

File Description	Documents
------------------	-----------

Upload details of library usage by teachers and students	View File
Any additional information	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The Collge has many Computer Labs which are supproted by a robust IT Infrastructure. The an effective and fucntionalIT policy which

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
3281	144

File Description	Documents
Upload any additional information	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

C. 20 Mbps - 35 Mbps

File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	No File Uploaded

4.3.4 - Institution has facilities for e-content development:
Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
List of facilities for e-content development (Data Template)	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

44.49

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - classrooms, laboratory, library, sports complex, computers, etc.

Being a Government College we are governed by the rules and regulations prescribed by the Department of Higher Education. Minor maintenance work is carried out by the College as per DHE guidelines Govt. of Odisha and all major maintenance work is carried out by PWD and other respective Government Departments.

The IQAC has taken steps to Define and Disseminate/Display "Do's & Dont's" of Laboratories, Library, Classrooms, Seminar Halls, Sports Complex. Physical Display Boards have been installed in places within the respective facilities.

An Annual maintenance contract is in place to address repair and maintenance work of Computers, Printers etc. The Smart/Virtual Classrooms are also covered under the AMC.

However the College has a Maintenance Committee who is responsible for the overall upkeep of the College premises along with all the other facilities. IQAC remains the custodian to drive and ensure smooth and timely resolutions for all issues.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

1406

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

0

File Description	Documents
------------------	-----------

Upload any additional information	No File Uploaded
Institutional data in prescribed format	View File
5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology	A. All of the above
File Description	Documents
Link to Institutional website	Nil
Details of capability development and schemes	View File
Any additional information	No File Uploaded
5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year	
429	
File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees	
File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded
Upload any additional information	No File Uploaded
5.2 - Student Progression	

5.2.1 - Number of outgoing students who got placement during the year

99

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of outgoing students progressing to higher education

66

File Description	Documents
Upload supporting data for students/alumni	No File Uploaded
Details of students who went for higher education	View File
Any additional information	No File Uploaded

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

14

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

0

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

The College has discontinued with the Student Council as directed by the Department of Higher Education. Every Department has a Seminar Secretary UG & PG (Student) assisted by Class Representatives, who represents the Department for all Curricular & Co-curricular activities.

Students Representation is also available in various cells as follows:

Anti-Ragging Cell

Anti-Sexual Harassment Cell

Internal Quality Assurance Cell

Grievance & Appeals Committee

Athletic/Cultural & Dramatic Association

Equal Opportunity Cell

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

5.3.3 - Number of sports and cultural events / competitions organised by the institution

0

File Description	Documents
Report of the event	No File Uploaded
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The College has a registered Alumni Association.

The College has taken active initiative under "MO CollegAbhigyan", introduced by Department of Higher Education Odisha. The Objective of this initiative is to act as a Platform that would emotionally connect with the various Alumni's. The initiative remains focused at Overall College Development thorough Financial/Non-Financial contributions from the Alumni.

The College has conducted meetings under "MOCollege Abjhigyan" through online platforms. The College has also applied for Registration of Alumni Association, however there has been a delay in the process due to the Pandemic.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

5.4.2 - Alumni's financial contribution during the year

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

The Leadership and overall governance of the College is dedicated with precision towards achieving the Vision and Mission of the College.

The College has consciously initiated and adapted to continuous improvement through addition and inclusion of various ICT/Teaching Learning Aids. All Departments are equipped with Laptop, Projector, WLAN facilities. College is equipped with 3 Smart Classrooms, Language Lab alongwith online Classes facilitation through ZOOM & Google Meet. Integration of Study material on College Website, Examination Automation are the few other key initiatives.

The IQAC has adopted to a wide array/combination Teaching Methods i.e. Lecture Method, Interactive Methods, Project Based learning, Internship, Study Tours, Industrial Visits, Student Exchange Program etc. in to the Teaching Learning Process. A Customised blend (Course Specific) and exposure of these methods have enabled our Students to handle Real World Challenges more Effectively & Efficiently.

The College is focussed consciously & continuously to develop a sense of Spirit-de-Corps and therefore organises a wide range of activities revolving around Curricular, Co-curricular, Social upliftment/development, Communal Harmony & Community Development etc.. All these activities have created a positive impact on the overall Student Lifecycle enabling them to perform individually as well as in Teams, making their Professional Proficiencies & Capabilities more Holistic.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	http://gacrkl.ac.in/vision.php

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The College under the leadership of the Principal is equipped with Academic/Administrative/Accounts Bursars & Examination Controller who are accountable and responsible to drive multiple agendas/initiatives/actionable which are required/desired, along with focus on implementation & execution of new requirements/challenges that might arise.

For ensuring effectiveness and efficiency in day to day operations of the College, various cells and committees are in existence. Along with bi-annual assessment of functioning of various Cells and Committees, they are reconstituted in every Academic year. Cells and Committees function with a specific aim and operate within prescribed bylaws.

Delegation of Authority can be observed from the following examples:

1. Internal Assessment Exams are being conducted by the HODs of the Respective Departments by assuming the overall responsibility from Question Setting to the Students Sitting arrangements & Valuation of Papers etc.
2. List for procurement of Library Books for all the departments was submitted to the Respective HODs & OICs. Once approved by the concerned HOD the List of books is submitted before the Library Committee for approval. The IQAC plays an important role by ensuring its focus on relevance, quality and quantity of purchase within a stipulated time frame. Library Books are then Procured (i.e. Purchase Order) as per the Resolution made in the Staff Council Committee. All invoices and bills are maintained with the Accounts department.

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	No File Uploaded
Paste link for additional Information	http://gacrkl.ac.in/roles-and-responsibilities-of-different-offices.pdf

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

Before the Start of Academic session the IQAC prepared an Annual Plan. In the pre-preparatory stages IQAC has always been proactive in terms of identifying areas of improvement along with proposing probable cost-effective measures/solutions, being a Government College. Alongside IQAC is always on the vigil to uplift current practices and work on conceptualizing and recommending new areas of focus with the current Dynamic Educational Environment and its everchanging requirements. An Annual Plan was prepared and submitted by IQAC. The key elements that were considered macroscopically for the Annual Plan are:

Physical Infrastructure

ICT Platforms and Tools

Academics (e.g. Academic Audit)/Examination

Administration/Accounts (e.g. Internal Accounts Audit)

Student/Staff - Support & Progress (Curricular/Co-Curricular/Extra-Curricular/Extension/Outreach/FDP/SDP, Grievance etc)

Examination Automation -

The IQAC under the guidance of the Principal prepared a detailed Plan/Strategy which has helped the Institution to enhance the capability to tackle various situations seen as well as unseen more effectively and efficiently.

The effectiveness and achievements as per Plans are closely monitored and reviewed by the Principal along with IQAC to ensure compliance. Autonomy & Empowerment of Faculty and Staff along with a review mechanism has helped the Institution to cater to various emerging challenges as well. However, the Leadership believes and is dedicated to Continuous Internal Improvement of all key facets having direct or indirect impact on our stakeholder's lifecycle.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The Principal Body responsible for all Policy related matters fall under the purview of the Executive Committee, which is at the Apex of decision making. All rules and regulations applicable are as per Government rules (i.e. Department of Higher Education), regulations & norms.

The College has an Academic Council, BOS, Finance Committee, IQAC, Examination Committee, Development Committee, Discipline Committee, Library Committee, Student Welfare Committee, Planning & Evaluation Committee, Grievance & Appeals Committee to ensure smooth progress. Composition, Functions and Bylaws have been defined for each of the bodies. Annual Meetings are conducted to keep track of the progress and be able address issues, evolving needs and requirements.

The College under the Principal is assisted by Academic, Administrative, Accounts Bursars & Controller of Examinations. Recruitment, Service rules and other policies & procedures are as per the guidelines issued by the Department of Higher Education. All the above bodies meet formally and functioning is evident through the Minutes of the Meetings.

File Description	Documents
Paste link to Organogram on the institution webpage	https://www.gacrkl.ac.in/organogram.pdf
Upload any additional information	View File
Paste link for additional Information	Nil

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

- The College has provided its respective employees with Staff Quarters within and outside the campus.
- Staff welfare fund initiated by the Employee Association and approved by the Staff Council. The purpose is to facilitate cases pertaining medical emergencies.
- Festival Advance facility for the Grade 3 and 4 Employees i.e. Puja vacation etc.
- Day Care Facilities
- Group Insurance facilities
- Faculty/Staff Development Programs
- GPF withdrawal incase of emergencies.
- Tea / Snacks for Staff
- Job Rotation

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.3.2 - Number of teachers provided with financial support to attend conferences /

workshops and towards payment of membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	No File Uploaded

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

21

File Description	Documents
Summary of the IQAC report	No File Uploaded
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

An Internal Financial Audit was initiated/proposed by IQAC and subsequently approved by the Principal, In lieu of the said Audit an Internal Audit Committee was formed. The Committee independently was instructed and empowered to conduct the Audit. The Audit comprised of evaluating the existing:

- Cash Section
- Accounts Section
- Autonomous Cell

The observations of the Audit were found to be satisfactory. However minor mistakes were observed e.g. Drawing & Disbursal Officers signature was not found in the DCR (Daily Collection

Register and other reports). Delay in updation of data was also observed occasionally,

The compliance were done in full by the respective authority. Thereafter a training program was conducted on Process Compliance.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	No File Uploaded

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

There are 4 Departments that are being run under Self Financing fund namely

PG Commerce - 64 Seats

UG Computer Science - 72 seats/PG Computer Science - 64 Seats

UG ETC - 32 Seats

UG MTC - 24 Seats

A part of the funds generated from Self Financing Resources are used towards remuneration of Contractual/Sub-Staff/Out-sourcing Staff. An amount of 1 Crore has been spent on constructing of a Self Finance Building.

Post Graduate Departmental Development Fund (PGDDF) - is an initiative of the institution under which Funds generated are used for all round developmental PG department/Students (e.g. expenditure on PG Lab Development/equipments/books etc.)

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

The IQAC of the College has played a catalytic role by Suggesting, Introducing, Implementing & Executing Quality oriented initiatives impacting various stake holders positively. The IQAC has demonstrated effectiveness and efficiency in overcoming various challenges that arised with the outbreak of the Pandemic.

Incremental Improvements undertaken by the IQAC are:

Examination Automation

Department wise Study Material available in Website

Introduction of Online Classes & Examination

Covid-19 Measures

Integration - Student Project Work

Language Lab upgradation

Procurement of Laboratory Equipment

Initiation of New Academic Block/Central Library

Slum Adoption Program

Faculty Enrichment

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

The Overall Functioning of the College is reviewed by various bodies. These reviews have always been beneficial as it has helped in refining many approaches, systems, procedures, practices and processes.

Academic Council - Responsible for approving the Curricular & Curricular activities of every Academic year.

Board of Studies - reviews/ alters/ modifies Curriculum and its related to planning as per the prescribed Syllabus every year.

Conducting Board of Examiners - of the College is responsible for reviewing and approving the results.

Executive Committee -reviews the Academic/Financial/Examination/Administration activities and its performance at least once a year.

Examination Committee - Comprises of all Departmental HOD's along with Controller, Deputy Controller of Examinations. The Committee is responsible to Streamline by suggesting solutions to improve the overall effectiveness and efficiency. The Committee plays a vital role in ensuring implementation in totality of various changes that arise.

IQAC - Department wise Academic Audit / Introduction of Online Classes & Exams / Introduction Examination Automation Implementation / Department Wise Study Material on Website / Focus on Experiential learning etc.

In addition to this IQAC/Academic Bursar are actively involved in planning, suggesting, implementing good practices impacting Student Life Cycle.

The various bodies have been a great support system in terms of the overall development of the College.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

File Description	Documents
Paste the web link of annual reports of the Institution	https://www.gacrkl.ac.in/GACR-AQAR-2019.pdf
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The College has an active Women Grievance cell and Anti-Sexual harassment cell at GACR to ensure gender equity; it addresses all the issues pertaining to female students as well as employees.

For a good gender balance- as far as employees are concerned we have got contractual faculties where Female staff outnumber their male counterparts, hence, the ratio of women working is higher than men.

Celebration of Women's day to promote gender equity takes place year by year in our institution to emphasis and focus on the dignity of women.

We do also have a day care facility at GACR to promote working mothers a healthy work ambience.

We do have girl's common room for girl students as we are concerned about safety and sanitization. We sensitize girl students on women's health and also provide them with sanitary dispensers in common rooms and bathroom so that they don't feel away from home during long hours of classes.

Self-defense programs are held to make female students self-equipped and empower them in every way. The overall number of initiatives have been less due to the Pandemic.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

D. Any 1of the above

File Description	Documents
Geotagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

Solid waste collected from the college campus on a regular basis daily once by the local municipal authorities.

Disposing and storing of harmful chemicals from chemistry lab is done on a regular basis based on the norms and guidelines provided.

We adhere to not littering here and there.

To reduce carbon emission we encourage cycling to our students and faculties.

We also have rain water harvesting facility available.

Good drainage system and septic tank inside the campus helps proper distribution of water and sewage.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geotagged photographs of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	<p>C. Any 2 of the above</p>
--	------------------------------

File Description	Documents
Geotagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: <ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping 	<p>B. Any 3 of the above</p>

File Description	Documents
Geotagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy undertaken by the institution	
7.1.6.1 - The institution's initiatives to preserve and improve the environment	<p>B. Any 3 of the above</p>

and harness energy are confirmed through the following:

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions/awards
5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.

B. Any 3 of the above

File Description	Documents
Geotagged photographs / videos of facilities	No File Uploaded
Policy documents and brochures on the support to be provided	No File Uploaded
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

In various aspects the institution has tried its best in providing an inclusive environment.

As a composite college we not only have students but also employees across Odisha and India from different cultural as well

as religious backgrounds. And one can see broadcast of different cultures to students via the faculties we have. Through this we encourage our students belonging to different religion and language to live together in hostels also.

We put efforts at paying respect and give more importance to every religion by organizing various competitions like essay, song, dance etc and also to give emphasis on tolerance and harmony towards communal and socio economic diversities so that students get opportunity to learn about other religion and have empathy for their fellow mates.

Different pujas and festivities are organized to make students aware and help them get to the roots to understand culture and be inclusive culturally.

The institution has also organized various webinars and teacher exchange program on several topics to regenerate knowledge amongst students. Social activities by NSS, YRC, NCC are organized time to time to create an inclusive environment as there are also some students below poverty and many belong to tribal communities too- we encourage them to participate without being bias which helps them to explore more by participating and move further.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

At GACR we have always emphasized on sensitization of Constitutional obligations. A number of initiatives have been taken up in this regard. A seminar was organized on National Voters Day by Department of Political Science on the topic- "National Voters Day -An Awareness." Students were made aware on suffrage and its role and importance by participating in the program. Constitutional day was also observed by Political Department by conducting a seminar on Constitution and its importance with the presence of 110 students participating in it, amongst which few students presented paper. Valuable talk was delivered by the faculties to disseminate knowledge about constitution to the students. The Department also organized a seminar on Human Rights, Gender and Environment was organized to sensitize students, around 100 students were present and participated to make the seminar successful.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The institution has a prescribed

A. All of the above

code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

We at GACR we put our best efforts to celebrate National and International days, events and Festival which inculcates a sense of Patriotism & Well Being. Women's Day, Independence Day and Republic Day were celebrated this year. World Aid's Day, World Womens Day, World Yoga Day etc. are events that our College regularly organizes.

But due to the Covid situation this year that many festivals were skipped which couldn't be helped considering the current scenario.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	No File Uploaded
Geotagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

Title of the Practice: Slum Adoption - Gangadharpalli

Objective of the Practice:

To undertake Sensitization/Awareness programs aimed at the development and well-being of the residents.

Context: With the outbreak of the Pandemic and before Slum Adoption was in the agenda of the IQAC and hence, College decided to adopt Gangadharpalli Slum and help the residents in the various adversities encountered by them.

The Practice: The NSS wing of the College took responsibility of the Slum to ensure dissemination of information through various Awareness & Sensitization Programs. The NSS wing conducted programs on Covid-19 Awareness, Literacy Drive & Sanitization drives in the area.

Evidence of Success:

Problems Encountered: The problems encountered by the Students were restrictions imposed by the District Level Administration. This acted as a hindrance by limiting the scope and possibility to execute more initiatives.

However the Leadership of the Institute remained focused to continue activities that would positively impact the residents in multiple ways.

Title of the Practice: Examination Automation

Objective of the Practice: The Objective of the practice was to ensure that the College meets various timelines effectively. Implementation of Automation also Saves Cost, Time & various other Resources.

Context: Deployment of Automation has led to Enhanced Productivity, Efficiency, Accuracy and faster delivery. The helps in reducing work load on staff and faculty members of the College.

The Practice: The Pre-preparatory activities prior to conducting and Exam includes execution of a lot of activities sequentially. Errors lead to repetition of activities and loss of precious time. This also facilitates Storage of key information on a centralized platform. The automation platform has been developed, deployed and managed through internal resources.

Evidence of Success: The Deployment of Automation has led to Streamlined Processes, Prompt Release of Results, The Automation has ensures optimum utilization of resources and has been successful in eliminating human error and intervention. The College has benefited from the use of Automation especially during the Pandemic and witnessed Ssubstantial decrease in Time consumed, Human Intervention and Saving Costs.

Problems Encountered: Initially the team faced problems with respect to Recording of Data, Compiling Data, Structuring of Data, Extraction Student of Information etc.

File Description	Documents
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Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

The College leadership meticulously focuses on developing a Sense of Spirit-de-Corps, Societal Enhancement, Community Development, well-being and harmony by organising a wide array of activities in its Students. The College proactively plans activities to be undertaken by the NCC, NSS & YRC wings ensuring the Cells remain focused, active and progressive.

The College experienced many obstacles in day to day operations during the Academic session due to the Outbreak of the Pandemic. As a leading institution of the city of Rourkela/Odisha our efforts during the Pandemic have not gone unnoticed in the areas of Extension & Outreach activities which act as key elements for ensuring Holistic Development of Students.

The College was successful in instilling a spirit of Camaraderie amongst its Staff & Student motivating them volunteer to take part in activities for the larger benefit of Society. With sheer grit and determination many Awareness, Sensitisation, Slum Adpotion Program were undertaken by NCC, NSS & YRC wings.

As many as 19 programs were successfully undertaken on various issues that led to creating a positive impact in and around the near vicinity. The College has been delighted to experience wholehearted participation of Students (1476 Nos) & Faculties despite the various adversities.

The College shall leave no stone unturned to continue to serve the Society through its Stakeholders at large by being a continuous source of inspiration.

File Description	Documents
Appropriate link in the institutional website	Nil
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

Nil