



OFFICE OF THE PRINCIPAL
GOVERNMENT AUTONOMOUS COLLEGE, ROURKELA-769004

No. 3141 /GACR

Dt. 28.10.2022

By email/ WhatsApp

OFFICE ORDER

The Extracurricular and Co-curricular assignments as detailed below for the Session 2022-23 are as follows. The officers concerned are requested to take over the new assignment(s) forthwith. The senior most in-charge of each portfolio is requested to submit the proposed line(s) of action in respect of their assignment(s).

NOT IN ORDER OF SENIORITY

	EXTRA CURRICULAR ACTIVITY	NAME OF THE OFFICER(S)/ FACULTIES
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2	ADMINISTRATIVE BURSAR	Sri A.K. Patel, Asst. Prof. of Math.
	ASSO. ADMINISTRATIVE BURSAR	Dr. (Smt.) L. Patro, Asst. Prof. of Bot.
3	ACCOUNTS BURSAR	Sri D.K Mahanta, Asst. Prof. of Comm.
4	ACADEMIC BURSAR	Dr. D.K. Singh, Asst. Prof. of Zool.
5	ESTABLISHMENT OFFICER	Sri Surat Giri, Asst. Prof. of Eng.
6	STAFF COUNCIL SECRETARY	Sri P.K. Sethy, Asst. Prof. of Stat.
7	CONTROLLER OF EXAMINATIONS	Mrs. B. Kujur, Asst. Prof. of Hist.
	DEPUTY CONTROLLER OF EXAMINATIONS	Dr. D.K. Singh, Asst. Prof. of Zool. C.P. Ranjan, Asst. Prof. of Pol. Sc Sri S. Giri, Asst. Prof. of Eng.
8	<u>INTERNAL ASSESSMENT</u> OIC ASSOCIATE	Dr. (Smt.) L. Patro, Asst. Prof. of Bot. Sri Surat Giri, Asst. Prof. of Eng.
9	<u>PRIVATE & OUTSIDE EXAMINATION</u> OIC	C.P. Ranjan, Asst. Prof. of Pol. Sc Dr. D.K. Singh, Asst. Prof. of Zool.
10	ADMISSION IN-CHARGE (PG)	Mrs. L.M. Barla, Asst. Prof. of Edu.
11	ADMISSION IN-CHARGE (UG)	Mrs. B. Kujur, Asst. Prof. of Hist.
12	COORDINATOR	Dr. A.K. Jaiswal, Asst. Prof. of CSC
	ASSOCIATES	C.P. Ranjan, Asst. Prof. of Pol. Sc. Dr. D.K. Singh, Asst. Prof. of Zool.
	MEMBERS	Dr. (Smt) S.S. Mishra, Asst. Prof. of Chem. Sri D. K. Mahanta, Asst. Prof. of Commerce Dr. B. Parija, Asst. Prof. of Physics Ms. U. Sethi, Asst. Prof. of Comm.
13	IQA CELL AND REMEDIAL CLASSES COORDINATOR ASSO. COORDINATOR	C.P. Ranjan, Asst. Prof. of Pol. Sc Dr. A.K. Jaiswal, Asst. Prof. of CSC
14	AUTONOMY EXTENSION COMMITTEE MEMBERS	All Bursars Sri S.S. Prusty, Asst. Prof. of Zool. Sri S. Giri, Asst. Prof. of English Smt. R. Bhoi, Asst. Prof. of Pol. Sc. Dr. B. Parija, Asst. Prof. of Physics
15	NAAC COORDINATOR	Dr. (Smt.) S. Samal, Asst. Prof. of Chem

16	COORDINATOR, RUSA	Dr. D.K. Singh, Asst. Prof. of Zool.
17	COORDINATOR, AISHE	C.P. Ranjan, Asst. Prof. of Pol. Sc
18	LEGAL AND RTI ACT CELL FIRST APPELLATE AUTHORITY PIO ASST. PIO	Dr. (Smt) S. Samal, Asst. Prof. of Chem. Sri S. Giri, Asst. Prof. of Eng. Dr. P.K. Maharana, Jr. Lect. in Odia
19	NDA - NATIONAL ACADEMIC DEPOSITORY & OTG – ONE TIME GRADUATE NODAL OFFICER DY. NODAL OFFICER	Dr. A.K. Jaiswal, Asst. Prof. of CSC Sri J.K. Samantray, Faculty of CSC
20	NSS PROGRAMME OFFICER UNIT-I PROGRAMME OFFICER UNIT-II PROGRAMME OFFICER UNIT-III	Sri S.S. Prusty, Asst. Prof. of Zool. Smt. R. Bhoi, Asst. Prof. of Pol. Sc Dr. B. Parija, Asst. Prof. of Physics
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22	SOCIAL SERVICE GUILD (SSG) & STUDENTS AID FUND COORDINATOR ASSOCIATES	Smt. M.E.K. Nag, Asst. Prof. of Eco. Smt. R. Bhoi, Asst. Prof. of Pol. Sc. Sri A. Patra, Faculty of MTC
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24	NODAL OFFICER, KHUSHI SCHEME	Dr. (Smt.) S.S. Mishra, Asst. Prof. of Chem.
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30	FACULTY EXCHANGE PROGRAMME & STUDENT'S EXCHANGE PROGRAMME	Coordinator, IQAC Smt. R. Bhoi, Asst. Prof. of Pol. Sc. Sri D.K. Mahanta, Asst. Prof. of Comm. Dr. (Smt) S.S. Mishra, Asst. Prof. of Chem.
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61	PROF. I/c, STAFF COMMON ROOM	Sri S.S. Prusty, Asst. Prof. of Zool. Dr. P.K. Maharana, Jr. Lect. in Odia
62	PROF. I/c, E-GOVERNANCE	Dr. A.K. Jaiswal, Asst. Prof. of CSC Dr. P.K. Maharana, Jr. Lect. in Odia. Dr. B. Parija, Asst. Prof. of Phy. Dr. P.D. Mohanty, Faculty of CSC Sri J. K. Samantaray, Faculty of CSC Sri A. Barik, Faculty of CSC
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70	BOYS COMMON ROOM	Dr. B. Parija, Asst. Prof. of Phy Sri A. Barik, Faculty of CSC Dr. P.D. Mohanty, Faculty of CSC
71	GIRLS COMMON ROOM	Mrs. M.E.K. Nag, Asst. Prof. of Eco. Dr. (Smt.) S. S. Mishra, Asst. Prof. of Chem. Smt. R.R. Paul, Asst. Prof. of Phil. Smt. A. Kar, Faculty of Comp. Sc
72	COLLEGE CALENDAR EDITOR IN CHIEF BOARD OF EDITORS	Principal All Bursars Co-Ordinator, IQAC Controller of Exam.
73	COLLEGE MAGAZINE EDITOR IN CHIEF BOARD OF EDITORS	Principal HOD, Odia HOD, Hindi HOD, English IQAC, Coordinator Dr. P.K Maharana, Jr. Lect. in Odia
74	MO COLLEGE ABHIJAN PARICHALANA SANGATHAN (MCAPS) COORDINATOR	Sri S. S. Prusty, Asst. Prof. of Zool.
75	IGNOU - STUDY CENTRE COORDINATOR ASST-COORDINATOR	C.P. Ranjan, Asst. Prof. of Pol. Sc. Sri A.K. Behera, Asst. Prof. of Math Mr. P. Xess, Asst. Prof. of Eng
76	OSOU - STUDY CENTRE COORDINATOR	Dr. D.K. Singh, Asst. Prof. of Zool.

This order supersedes all previous orders relating to Extracurricular and Co-curricular activities 2021-22.


Principal

Memo. No. 3142 /GACR, Dt. 28.10.2022

Copy to person concerned through Emp. Asso. WhatsApp Group/ Staff Common Room Guard file / Head Clerk/ Principal's file for information and necessary action.


Principal