



OFFICE OF THE PRINCIPAL
GOVERNMENT AUTONOMOUS COLLEGE, ROURKELA.769004

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Phone No. 0661.2664586

No. 3450 /GACR

Dt. 09.10.2023

The Extracurricular and Co-curricular assignments as detailed below for the session 2023-24 are as follows. The officers concerned are requested to take over the new assignments forthwith. The senior most in-charge of each portfolio is requested to submit the proposed line(s) of action in respect of their assignment(s).

Not in the order of seniority

SL. No.	Extra Curricular Activity	Name of the Officer(s)/ Faculties
1	Secretary, Staff Council	Sri P.K. Sethy, Asst. Prof. in Statistics
2	College Advisory Board	01 Sri P.K. Sethy, Asst. Prof. in Statistics
		02 Sri A.K. Patel, Asst. Prof. in Mathematics
		03 Dr. (Smt.) Sasmita Samal, Asst. Prof. in Chemistry
		04 Mrs. M.E.K. Nag, Asst. Prof. in Economics
		05 Mrs. L.M. Barla, Asst. Prof. in Education
		06 Mrs. Basanti Kujur, Asst. Prof. in History
		07 Dr. D.K. Singh, Asst. Prof. in Zoology
		08 Sri C.P. Ranjan, Asst. Prof. in Political Science
		09 Sri P.K. Toppo, Asst. Prof. in English
		10 Sri D.K. Mahanta, Asst. Prof. in Commerce
3	Administrative Bursar	Sri P.K. Sethy, Asst. Prof. in Statistics
	Associate Administrative Bursar	Sri Mayadhar Barik, Asst. Prof. in Commerce
4	Accounts Bursar	01 Sri Dhireen Kumar Mahanta, Asst. Prof. in Commerce
5	Academic Bursar	Dr. D.K. Singh, Asst. Prof. in Zoology
	Associate Academic Bursar	01 Dr. S. Mohapatra, Asst. Prof. in Physics
6	Establishment Officer	Sri P. Xess, Asst. Prof. in English
7	Controller of Examinations	Mrs. Basanti Kujur, Asst. Prof. in History
	Deputy Controller of Examinations	01 Dr. D.K. Singh, Asst. Prof. in Zoology
		02 Sri C.P. Ranjan, Asst. Prof. in Political Science
		03 Sri S. Giri, Asst. Prof. in English
8	Mid Semester Examinations	
	OIC	01 Dr. (Mrs.) Lichita Patro, Asst. Prof. in Botany
		Associate
9	Examination Committee	01 Principal (Chairman)
		02 Controller of Examinations (Secretary)
		03 Deputy Controller of Examinations (Member)
		04 Administrative Bursar
		05 Academic Bursar
		06 Account Bursar
		07 Asst. Co-ordinator Self Finance (Member)
		08 Prof. In charge of College Examinations (Member)
		09 HOD of Physics, Zoology, Economics, Commerce, Odia, Statistics, Geology, Geography, Library & Information Science, Home Science, Anthropology & Sanskrit (Member)
10	Private & Outside Examination	OIC Sri C.P. Ranjan, Asst. Prof. in Political Science
		Dr. D.K. Singh, Asst. Prof. in Zoology

11	Admission Committee			
	Chairman	01	Principal	
	Member	02	Admission In-charge (HSS, UG & PG)	
		03	Sri Alok Kumar Patel, Asst. Prof. in Mathematics (Nodal Officer)	
		04	Dr. (Mrs.) Sasmita Samal, Asst. Prof. in Chemistry	
		05	All Bursars of (HSS, UG & PG)	
06	Establishment OIC			
12	Admission In-Charge (PG)		Mrs. L.M. Barla, Asst. Prof. in Education	
13	Admission In-Charge (UG)		Mrs. Basanti Kujur, Asst. Prof. in History	
14	Authority & Officers (RTI)			
	Public Authority	Principal, Government Autonomous College, Rourkela		
	First Appellate Authority	Dr. (Smt.) Sasmita Samal, Asst. Prof. in Chemistry		
	Public Information Officer	Sri Surat Giri, Asst. Prof. in English		
	Assistant PIO	Dr. Sushama Modi, Asst. Prof. in Odia		
15	Students Union			
	Advisor		Sri A.K. Patel, Asst. Prof. in Mathematics	
	Associate Advisor	01	Dr. A.K. Jaiswal, Asst. Prof. in Computer Science	
		02	Dr.(Mrs.) S.S. Mishra, Asst. Prof. in Chemistry	
		03	Sri P. Xess, Asst. Prof. in English	
		04	Dr. Sushama Modi, Asst. Prof. in Odia	
05		Mrs. Manisha Nayak, Asst. Prof. in Botany		
06	Mrs. Anita Jain, Junior Lecturer in English			
16	Academic Audit			
	Coordinator		Sri Mayadhar Barik, Asst. Prof. in Commerce	
	Members	01	Dr. Deepak Kumar Singh, Asst. Prof. in Zoology	
		02	Sri C.P. Ranjan, Asst. Prof. in Political Science	
		03	Dr. Ranjana Rani Das, Asst. Prof. in Physics	
04		Sri A.K. Hota, Junior Lecturer in Economics		
17	Athletic Association			
	Vice President	Sri S. S. Prusty, Asst. Prof. in Zoology		
	Associate	01	Mrs. Rameswari Bhoi, Asst. Prof. in Political Science	
		02	Dr. Niranjana Sahu, Asst. Prof. in Physics	
		03	Dr. Ranjeeta Oram, Asst. Prof. in History	
		04	Sri M.M. Barik, Asst. Prof. in Chemistry	
05		Mrs. Rajni Kisan, Junior Lecturer in Odia		
06	Sri J.K. Samantray, Faculty in Computer Science			
18	University Grants Commission (UGC)			
	Co-ordinator	Dr. (Mrs.) Sasmita Samal, Asst. Prof. in Chemistry		
	Members	Sri C.P. Ranjan, IQAC Co-ordinator		
		Sri A.K. Jaiswal, Asst. Prof. in Computer Science		
		Dr. Deepak Kumar Singh, Asst. Prof. in Zoology		
		Dr. P.K. Swain, Asst. Prof. in Chemistry		
		Dr. B. Parija, Asst. Prof. in Physics		
		Ms. U. Sethi, Asst. Prof. in Commerce		
Sri P. Xess, Asst. Prof. in English				
Sri A.K. Hota, Junior Lecturer in Economics				
19	Rashtriya Uchattara Sikshya Abhiyan (RUSA)			
	Co-ordinator		Dr. D.K. Singh, Asst. Prof. in Zoology	

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20	NAAC & Internal Quality Assurance Cell (IQAC)		
	Chairperson		Principal, Government Autonomous College, Rourkela
	Co-ordinator		Sri C.P. Ranjan, Asst. Prof. in Political Science
	Associate Co-ordinator		Dr. Abeg Kumar Jaiswal, Asst Prof. in Computer Science
	Members	01	Dr. Subhajyoti Mohapatra, Asst Prof. in Physics
		02	Sri Pradeep Toppo, Asst. Prof. in English
03		Sri Sameer Saurava Prusty, Asst Prof. in Zoology	
04		Sri D.K. Mahanta, Asst. Prof. in Commerce	
05		Mrs. L.P. Minz, Junior Lecturer in Botany	
21	Equal Opportunity Cell		
	OIC		Dr. (Smt.) Sasmita Samal, Asst. Prof. in Chemistry
	Members	01	Ms. Santosini Patra, Asst. Prof. in Physics
		02	Mrs. Rajni Kisan, Junior Lecturer in Odia
		03	Mrs. Ranjita Badaik, Junior Lecturer in Political Science
		04	Mrs. Antima Kar, Faculty in Computer Science
05		Sri Rajesh Banchhor, LASK Zoology	
22	Research Committee		
	OIC		Dr. P.K. Swain, Asst. Prof. in Chemistry
	Members	01	Dr. (Smt.) Lichita Patro, Asst. Prof. in Botany
		02	Dr. Ranjana Rani Das, Asst. Prof. in Physics
		03	Dr. Prashanta Kumar Maharana, Junior Lecturer in Odia
		04	Dr. Ranjeeta Oram, Asst. Prof. in History
05		Dr. B. Parija, Asst. Prof. in Physics	
23	Day Scholar Association (DSA)		
	Vice President		Mrs. M.E.K. Nag, Asst. Prof. in Economics
	Associate Vice President	01	Dr. Sonia, Asst. Prof. in Chemistry
02		Dr. P.D. Mohanty, Faculty in Computer Science	
24	Girl's Common Room		
	Vice President		Mrs. R.R. Paul, Asst. Prof. in Philosophy
	Associate Vice President	01	Ms. P. Sonali Mousumi, Junior Lecturer in English
		02	Ms. U. Sethi, Asst. Prof. in Commerce
03		Mrs. Antima Kar, Faculty in Computer Science	
25	Boy's Common Room		
	Vice President		Sri M.M. Barik, Asst. Prof. in Chemistry
	Associate Vice President	01	Dr. Rudra Narayan Padhan, Asst. Prof. in Mathematics
02		Sri Astwik Barik, Faculty in Computer Science	
26	Arts Society		
	Vice President		Mrs. L.M. Barla, Asst. Prof. in Education
	Associate Vice President	01	Mrs. R.R. Paul, Asst. Prof. in Philosophy
02		Sri Subnath Sa, Asst. Prof. in Odia	
27	Science Society		
	Vice President		Dr. (Mrs.) Annapurna Mohanta, Asst. Prof. in Physics
	Associate Vice president	01	Dr. P.K. Swain, Asst. Prof. in Chemistry
		02	Ms. Binita Tirkey, Asst. Prof. in Chemistry
03		Dr. Satyabrata Satapathy, Asst. Prof. in Physics	
28	Commerce Society		
	Vice President		Sri Mayadhar Barik, Asst. Prof. in Commerce
	Associate Vice President	01	Ms. U. Sethi, Asst. Prof. in Commerce
		02	Ms. Santosini Patra, Asst. Prof. in Physics
		03	Mrs. Anita Jain, Junior Lecturer in English
04		Mrs. Rajni Kisan, Junior Lecturer in Odia	

29	Discipline Committee		
	Members	01	Principal, GACR (Chairperson)
		02	Administrative Bursar (Member)
		03	Academic Bursar (Member)
		04	Account Bursar (Member)
		05	Superintendent of All the Hostel
		06	Dr. (Mrs.) Sasmita Samal, Asst. Prof. in Chemistry
		07	Mrs. M.E.K. Nag, Asst. Prof. in Economics
		08	Mrs. R.R. Paul, Asst. Prof. in Philosophy
		09	Mrs. Rameswari Bhoi, Asst. Prof. in Political Science
30	College Development Committee		
	Members	01	Principal, GACR (Chairperson)
		02	Administrative Bursar, Member Secretary
		03	Advisor Students Union
		04	Account Bursar
		05	Academic Bursar
		06	Coordinator NAAC
		07	Prof. I/c, UGC
		08	Co-ordinator, IQAC
		09	Controller of Examinations
		10	Superintendent, All the Hostels
		11	Mrs. M.E.K. Nag, Asst. Prof. in Economics
		12	Sri S.S. Prusty, Asst. Prof. in Zoology
		13	Dr. P.K. Swain, Asst. Prof. in Chemistry
31	Purchase Committee		
	Members	01	Principal, GACR (Chairperson)
		02	Administrative Bursar, Ex-Officio Member
		03	Account Bursar, Ex-Officio Member
		04	Academic Bursar, Ex-Officio Member
		05	Controller of Examinations
		06	Sri Mayadhar Barik, Asst. Prof. in Commerce
		07	Ms. U. Sethi, Asst. Prof. in Commerce
		08	Prof. I/c Internal Exam
32	Local Purchase Committee		
	Members	01	Administrative Bursar
		02	Accounts Bursar
		03	Academic Bursar
		04	Coordinator, IQAC
		05	Prof. I/c Internal Exam
33	Stock, Store & AMC	OIC	Sri Dhireen Kumar Mahanta, Asst. Prof. in Commerce Mrs. Mamata Baxla, Asst. Prof. in Zoology Ms. Usharani Sethi, Asst. Prof. in Commerce Sri J. K. Samantray, Faculty in Computer Science
34	Finance Committee		
		01	Principal, GACR (Chairperson)
		02	Accounts Bursar
		03	Academic Bursar
		04	Comptroller of Finance, SU Burla
		05	Sri A.K. Patel, Asst. Prof. in Mathematics
		06	Mrs. Basanti Kujur, Asst. Prof. in History
07		Sri Mayadhar Barik, Asst. Prof. in Commerce	
35	Internal Auditors		
	Member	Co-ordinator	Accounts Bursar (UG & PG)
		01	Sri M. M. Barik, Asst. Prof. in Chemistry
		02	Mrs. M.E.K. Nag, Asst. Prof. in Economics
		03	Sri A.K. Patel, Asst. Prof. in Mathematics
		04	Sri S.S. Prusty, Asst. Prof. in Zoology
05	Dr. Niranjana Sahu, Asst. Prof. in Physics		

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36	Auction (Damaged and Unused Items)		01	Superintendent of All the Hostels
			02	Sri P.K. Sethy, Asst. Prof. in Statistics
			03	Sri A.K. Patel, Asst. Prof. in Mathematics
			04	Sri Satyabrata Satapathy, Asst. Prof. in Physics
37	Building Committee			
	Co-ordinator			Sri Ajay Kumar Behera, Asst. Prof. in Mathematics
	Members		01	Sri M.T. Tudu, Asst. Prof. in Psychology
			02	Mrs. Namita Swain, Junior Lecturer in Hindi
			03	Mrs. Ranjita Badaik, Junior Lecturer in Political Science
04			Sri Tarani Meher, Asst. Prof. in Mathematics	
38	Residential, Canteen & Quarter Allotment Committee			
	Members		01	Administrative Bursar (HSS, UG & PG)
			02	Academic Bursar (HSS, UG & PG)
			03	Accounts Bursar (HSS, UG & PG)
			04	Establishment Officer (HSS, UG & PG)
			05	Warden of Hostels
			06	Superintendent & Asst. Superintendent of all the Hostels
39	Placement & Career Counselling			
	Co-ordinator			Dr. Abeg Jaiswal, Asst. Prof. in Computer Science
	Members		01	Sri Dhireen Kumar Mahanta, Asst. Prof. in Commerce
			02	Sri Surat Giri, Asst. Prof. in English
			03	Mrs. Rameswari Bhoi, Asst. Prof. in Political Science
04			Mrs. Manisha Nayak, Asst Prof. in Botany	
40	Media & Publicity			
	Members		01	Sri Pradeep Toppo, Asst. Prof. in English
			02	Sri Prashanta Kumar Maharana, Junior Lecturer in Odia
			03	Mrs. Rajni Kisan, Junior Lecturer in Odia
			04	Mrs. Anita Jain, Junior Lecturer in English
			05	Sri. Mahendra Mishra, Guest Faculty of Journalism & Mass Communication
06				
41	College Time Table			
	OIC		01	Sri A.K. Behera, Asst. Prof. in Mathematics
			02	Mrs. L.P. Minz, Junior Lecturer in Botany
			03	Dr. P.D. Mohanty, Faculty in Computer Science
04				
42	College Library Committee			
	Chairperson			Principal
	Members		01	Dr. (Mrs.) Sasmita Samal, Asst. Prof. in Chemistry (Vice-Chairperson)
			02	Academic Bursar
			03	HOD (Odia/ Pol. Sc/ Eng/ Math/ Zool/ Comm)
			04	Prof. I/c, UGC
			05	Dr. S. Mohapatra, Asst. Prof. in Physics
			06	Sri A. K. Minz, Asst. Prof. in Physics
			07	Dr. Rudra Narayan Padhan, Asst. Prof. in Mathematics
			08	Dr. Ranjeeta Oram, Asst. Prof. in History
09			Librarian	
00				
43	Editorial Board, College Magazine			
	Chief Editor			Principal, GACR
	Associate Editor		01	HOD, Odia
			02	HOD, Hindi
			03	HOD, English
			04	IQAC Coordinator
			05	Sri Pradeep Xess, Asst. Prof. in English
			06	Sri Subnath Sa, Asst. Prof. in Odia
07	Dr. P.K. Maharana, Junior Lecturer in Odia			
08				

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44	College Calendar		
	Chief Editor		Principal, GACR
	Associate Editor	01	All Bursars (HSS, UG & PG)
		02	Co-ordinator, IQAC
03		Controller of Examinations	
45	Anti ragging Cell		
	Chairman		Principal
	Members	01	Administrative Bursar, Member Secretary
		02	Academic Bursar
		03	Superintendent & Asst. Superintendent, BH-1
		04	Superintendent & Asst. Superintendent, BH-2
		05	Superintendent & Asst. Superintendent, LH-1
06	Superintendent & Asst. Superintendent, LH-2		
07	Superintendent & Asst. Superintendent, LH-3		
46	Grievance Cell		Principal, Chairman
	Members	01	Administrative Bursar, Member Secretary
		02	Advisor Student's Union
		03	Controller of the Examinations
		04	Academic Bursar
		05	Coordinator & Asso. Coordinator IQAC
		06	Superintendent Boys Hostel-I
07	Superintendent Girls Hostel-III		
47	Alumni Association		Sri Pradeep Xess, Asst. Prof. in English
	Members	01	Sri Pradeep Toppo, Asst. Prof. in English
		02	Dr. Ranjeeta Oram, Asst. Prof. in History
		03	Sri Saniram Kerketta, Junior Lecturer in Sociology
04	Mrs. L.P. Minz, Junior Lecturer in Botany		
48	MO COLLEGE, Convener & Co-ordinator		Sri S.S. Prusty, Asst. Prof. in Zoology
	Members	01	Dr. Deepak Kumar Singh, Asst. Prof. in Zoology
		02	Sri Pradeep Xess, Asst. Prof. in English
		03	Sri Pradeep Toppo, Asst. Prof. in English
		04	Mrs. Rameswari Bhoi, Asst. Prof. in Political Science
05	Mrs. Gladys Beck, Asst. Prof. in Economics		
49	Dramatic Society		
	Co-ordinator		Sri Surat Giri, Asst. Prof. in English
	Members	01	Dr. P.K. Swain, Asst. Prof. in Chemistry
		02	Mrs. Manisha Nayak, Asst. Prof. in Botany
		03	Ms. Santosini Patra, Asst. Prof. in Physics
04		Dr. Sushama Modi, Asst. Prof. in Odia	
05	Mrs. Namita Swain, Junior Lecturer in Hindi		
50	Warden of All the Hostels		Sri Sameer Saurava Prusty, Asst. Prof. in Zoology
51	Boys Hostel-I Superintendent		Sri Ajay Kumar Behera, Asst. Prof. in Mathematics
	Boys Hostel-I Deputy Superintendent		Sri Subnath Sa, Asst. Prof. in Odia

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52	Boys Hostel-II Superintendent		Sri Saniram Kerketta, Junior Lecturer in Sociology
53	Ladies Hostel-I Superintendent		Mrs. Chonhati Tirkey, Junior Lecturer in Education
	Ladies Hostel-I Deputy Superintendent		Sri A.K. Hota, Junior Lecturer in Economics
54	Ladies Hostel-II Superintendent		Mrs. Mamata Baxla, Asst. Prof. in Zoology
	Ladies Hostel-II Deputy Superintendent		Mrs. L.P. Minz, Junior Lecturer in Botany
55	Ladies Hostel-III Superintendent		Sri Pradeep Xess, Asst. Prof. in English
	Ladies Hostel-III Deputy Superintendent		Mrs. Anita Jain, Junior Lecturer in English
56	Proctorial System/ Mentor Mentees		
	Members	01	Sri C.P. Ranjan, Asst Prof. in Political Science
		02	Dr. Deepak Kumar Singh, Asst. Prof. in Zoology
		03	Mrs. Chonhati Tirkey, Junior Lecturer in Education
		04	Sri Dhireen Kumar Mahanta, Asst. Prof. in Commerce
57	Information Technology (IT)		
	OIC		Dr. Abeg Kumar Jaiswal, Asst. Prof. in Computer Science
58	Scholarships, Stipend, Others Aids		
		OIC	Mrs. M.E.K. Nag, Asst. Prof. in Economics
	Members	01	Mrs. Rameswari Bhoi, Asst. Prof. in Political Science
		02	Dr. Sonia, Asst. Prof. in Chemistry
		03	Dr. S.S. Mishra, Asst. Prof. in Chemistry
		04	Dr. (Mrs.) Annapurna Mahanta, Asst. Prof. in Physics
		05	Mrs. R.R. Paul, Asst. Prof. in Philosophy
		06	Mrs. Mamata Baxla, Asst. Prof. in Zoology
		07	Mrs. Anita Jain, Junior Lecturer in English
08		Mrs. Rajni Kisan, Junior Lecturer in Odia	
59	College Garden & Campus Cleaning		
	Members	01	Dr. (Mrs.) Lichita Patro, Asst. Prof. in Botany
		02	Dr. Sushama Modi, Asst. Prof. in Odia
		03	Dr. P.K. Swain, Asst. Prof. in Chemistry
		04	Dr. Deepak Kumar Singh, Asst. Prof. in Zoology
		05	Sri Pradeep Toppo, Asst. Prof. in English
		06	Mrs. Chonhati Tirkey, Junior Lecturer in Education
60	National Cadet Corps (NCC)		
	ANO		Capt. Meena Dash
61	Youth Red Cross		
	OIC		Dr. S.S. Mishra, Asst. Prof. in Chemistry
			Ms. Usharani Sethi, Asst. Prof. in Commerce
		Ms. P. Sonali Mousumi, Junior Lecturer in English	
62	National Service Scheme (NSS)		
	PO (UNIT)	I	Sri S.S. Prusty, Asst. Prof. in Zoology
II		Mrs. Rameswari Bhoi, Asst. Prof. in Political Science	
63	Repair of College Building, Furniture & Equipments (Electrical etc.)		
		OIC	Dr. (Mrs.) Sasmita Samal, Asst. Prof. in Chemistry
	Members	01	Sri Mayadhar Barik, Asst. Prof. in Commerce
		02	Dr. Abeg Kumar Jaiswal, Asst. Prof. in Computer Science
		03	Mrs. Rameswari Bhoi, Asst. Prof. in Political Science
04		Sri A.K. Behera, Asst. Prof. in Mathematics	



64	College Website		01	Dr. Abeg Kumar Jaiswal, Asst. Prof. in Computer Science
	Members		02	Sri J.K. Samantray, Faculty in Computer Science
			03	Dr. P.D. Mohanty, Faculty in Computer Science
65	Cycle Stand & Security			
	Members		01	Sri S.K. Bag, Asst. Prof. in Zoology
			02	Dr. Pankajini Behera, Asst. Prof. in Philosophy
		03	Dr. P.K. Maharana, Junior Lecturer in Odia	
66	AISHE			
	Nodal Officer			Sri C.P. Ranjan, Asst. Prof. in Political Science
67	Self Defense (Girls)			
	OIC		01	Dr. Sonia, Asst. Prof. in Chemistry
			02	Dr. S.S. Mishra, Asst. Prof. in Chemistry
			03	Dr. (Mrs.) Lichita Patro, Asst. Prof. in Botany
			04	Ms. Santosini Patra, Asst. Prof. in Physics
68	Gymnasium			
	Members		01	Sri Ajay Kumar Behera, Asst. Prof. in Mathematics
			02	Sri Pradeep Xess, Asst. Prof. in English
			03	Sri S.K. Bag, Asst. Prof. in Zoology
			04	Dr. Ranjeeta Oram, Asst. Prof. in History
		05	Sri Surat Giri, Asst. Prof. in English	
69	Language Lab			
	OIC			Sri Pradeep Xess, Asst. Prof. in English
70	Performance & Progression Tracking Cell			
	Members		01	Dr. Deepak Kumar Singh, Asst. Prof. in Zoology
			02	Sri C.P. Ranjan, Asst. Prof. in Political Science
			03	Sri Ajay Kumar Behera, Asst. Prof. in Mathematics
			04	Dr. Subhajyoti Mohapatra, Asst. Prof. in Physics
71	Bio-Metric Attendance			
	OIC			Mrs. Rameswari Bhoi, Asst. Prof. in Political Science
72	Abstract of Attendance			
	OIC			Dr. Sonia, Asst. Prof. in Computer Science
	Members			Dr. Ranjana Rani Das, Asst. Prof. in Physics
73	MO SARKAR			
	Nodal Officer			Associate Administrative Bursar
74	Planning Board (UGC)			
	Chairperson			Principal, GACR
	Members		01	Administrative Bursar
			02	Academic Bursar
			03	Members of Advisory Board
			04	HODs/ Dept. OICs (Odia, Eng, Phi, Psy, Pol. Sc, Eco, Hit, Edu, Soc, Bot, Chem, Comp. SC, Comm, Math, Stat, Zool)
		05	Controller of Examinations	
75	E-Governance			
	Co-ordinator			Dr. Abeg Kumar Jaiswal, Asst. Prof. in Computer Science
	Member			Dr. Ranjana Rani Das, Asst. Prof. in Physics
			Dr. Niranjan Sahu, Asst. Prof. in Physics	

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76	Implementation of Development Programme	01	All Bursars
		02	All HODs & OICs
		03	Superintendent of All the hostels
77	Student Information Cell		
	Members	01	Controller of the Examinations
		02	All the Bursars
		03	Mrs. M.E.K. Nag, Asst. Prof. in Economics
		04	Mrs. R.R. Paul, Asst. Prof. in Philosophy
		05	Mrs. Mamata Baxla, Asst. Prof. in Zoology
		06	Ms. Usharani Sethi, Asst. Prof. in Commerce
07		Sri Saniram Kerketta, Junior Lecturer in Sociology	
78	Squad Members (Morning Shift)	01	Dr. (Mrs.) Sasmita Samal, Asst. Prof. in Chemistry
		02	Mrs. M.E.K. Nag, Asst. Prof. in Economics
		03	Mrs. R.R. Paul, Asst. Prof. in Philosophy
		04	Ms. Usharani Sethi, Asst. Prof. in Commerce
		05	Dr. Abeg Kumar Jaiswal, Asst. Prof. in Computer Science
		06	Dr. S.S. Mishra, Asst. Prof. in Chemistry
		07	Sri Sameer Saurava Prusty, Asst. Prof. in Zoology
		08	Sri Mayadhar Barik, Asst. Prof. in Commerce
79	Squad Members (Day Shift)	01	Sri P.K. Sethy, Asst. Prof. in Statistics
		02	Mrs. L. M. Barla, Asst. Prof. in Education
		03	Mrs. Basanti Kujur, Asst. Prof. in History
		04	Sri A.K. Patel, Asst. Prof. Mathematics
		05	Dr. (Mrs.) Lichita Patro, Asst. Prof. in Botany
		06	Dr. P.K. Swain, Asst. Prof. in Chemistry
		07	Dr. Satyabrata Satapathy, Asst. Prof. in Physics
		08	Dr. Ranjana Rani Das, Asst. Prof. in Physics
80	Go Green Club		
	Co-ordinator		Dr. (Mrs.) Lichita Patro, Asst. Prof. in Botany
	Members	01	Dr. P.K. Swain, Asst. Prof. in Chemistry
		02	Dr. Satyabrata Satapathy, Asst. Prof. in Physics
		03	Mrs. L.P. Minz, Junior Lecturer in Botany
		04	Mrs. Gladys Beck, Junior Lecturer in Economics
05		Mrs. Anita Jain, Junior Lecturer in English	
81	Internal Compliance Committee		
	Chairman		Principal
	Members	01	Mrs. M.E.K. Nag, Asst. Prof. in Economics (Presiding Officer)
		02	Dr. (Mrs.) Lichita Patro, Asst. Prof. in Botany
		03	Mrs. Namita Swain, Junior Lecturer in Hindi
		04	Mrs. Jema Pushpa Kindo, Section Officer
05		Ms. Mamata Lakra, Asst. Librarian	
NGO Member		Mrs. Litanjali Pati	
82	Anti Discrimination Cell		
	Co-ordinator		Mrs. Manisha Nayak, Asst. Prof. in Botany
	Members	01	Ms. Santosini Patra, Asst. Prof. in Physics
		02	Sri Tarani Meher, Asst. Prof. in Mathematics
		03	Mrs. Ranjita Badaik, Junior Lecturer in Political Science
04		Sri A.K. Hota, Junior Lecturer in Economics	
83	NDA-National Academic Depository & OTG, Academic Bank of Credit		
	Nodal Officer		Dr. Abeg Kumar Jaiswal, Asst. Prof. in Computer Science
	Members	01	Dr. Ranjana Rani Das, Asst. Prof. in Physics
02		Sri J.K. Samantaray, Faculty in Computer Science	

BKS

84	Social Service Guild & Students Aid Fund			
	Co-ordinator	Mrs. M.E.K. Nag, Asst. Prof. in Economics		
	Associate Co-ordinator	01 Mrs. Rameswari Bhoi, Asst. Prof. in Political Science		
		02 Dr. Satyabrata Satapathy, Asst. Prof. in Physics		
	03 Mrs. R. R. Paul, Asst. Prof. in Philosophy			
85	KHUSHI Scheme			
	Nodal Officer	Dr. Smruti Snigdha Mishra, Asst. Prof. in Chemistry		
	Member	01 Ms. Santosini Patra, Asst. Prof. in Physics		
02 Mrs. Binita Tirkey, Asst. Prof. in Chemistry				
86	Authorized to signature in CLC & other documents			
	01	Administrative Bursar		
	02	Asso. Administrative Bursar		
	03	Academic Bursar		
	04	Accounts Bursar		
	05	Establishment Officer		
	06	Deputy Controller of Examinations		
87	Social Media			
	Nodal Officer	Dr. Abeg Kumar Jaiswal, Asst. Prof. in Computer Science		
	Members	Sri Dhireen Kumar Mahanta, Asst. Prof. in Commerce		
Sri A.K. Hota, Junior Lecturer in Economics				
88	Faculty Exchange Programme & Students Exchange Programme			
	Co-ordinator	IQAC Coordinator		
	Members	01	Dr. Abeg Kumar Jaiswal, Asst. Prof. in Computer Science	
		02	Mrs. Rameswari Bhoi, Asst. Prof. in Political Science	
		03	Sri Dhireen Kumar Mahanta, Asst. Prof. in Commerce	
		04	Dr. (Mrs.) S.S. Mishra, Asst. Prof. in Chemistry	
		05	Dr. P.K. Swain, Asst. Prof. in Chemistry	
06		Dr. Subhajyoti Mohapatra, Asst. Prof. in Physics		
89	Green Audit			
	Chairperson	Principal		
	Co-ordinator	Mrs. Rameswari Bhoi, Asst. Prof. in Political Science		
	Members	01	Mrs. Gladys Beck, Junior Lecturer in Economics	
02		Dr. P.D. Mohanty, Faculty in Computer Science		
90	Energy Audit			
	Chairperson	Principal		
	Co-ordinator	Dr. (Mrs.) Lichita Patro, Asst. Prof. in Botany		
	Members	01	Sri M.M. Barik, Asst. Prof. in Chemistry	
02		Mrs. Anita Jain, Junior Lecturer in English		
91	Environment Audit			
	Chairperson	Principal		
	Co-ordinator	Dr. P.K. Swain, Asst. Prof. in Chemistry		
	Members	01	Mrs. Manisha Nayak, Asst. Prof. in Botany	
02		Dr. Pankajini Behera, Asst. Prof. in Philosophy		
92	Seminar, Webinar & Symposium			
	Co-ordinator	Dr. (Mrs.) Sasmita Samal, Asst. Prof. in Chemistry		
	Member	01	Dr. (Mrs.) Lichita Patro, Asst. Prof. in Botany	
		02	Mrs. M.E.K. Nag, Asst. Prof. in Economics	
		03	Dr. P.K. Maharana, Junior Lecturer in Odia	
		04	Dr. P.D. Mohanty, Faculty in Computer Science	
	Extramural Lecturer		01	Mrs. L. M. Barla, Asst. Prof. in Education
			02	Mr. S.S. Prusty, Co-ordinator MO College
			03	Dr. (Mrs.) Lichita Patro, Asst. Prof. in Botany
			04	Mrs. L. P. Minz, Junior Lecturer in Botany



93	Prof. in Charge of Staff Common Room			
	OIC	01	Sri S.S. Prusty, Asst. Prof. in Zoology	
		02	Sri A.K. Hota, Junior Lecturer in Economics	
94	Students Welfare Committee		01	Principal, Chairman
			02	All the Bursars
			03	Warden of all the Hostels
			04	Controller of the Examinations
			05	IQAC, Coordinator
95	Engagement of daily wagers Committee		01	Administrative Bursars
			02	Accounts Bursars
			03	Academic Bursars
			04	Establishment OIC
			05	Controller of Examinations
			06	Sri M.M. Barik, Asst. Prof. in Chemistry
96	Parents Teacher Association			
	OIC		IQAC, Coordinator	
	Members		All HODs	
97	Railway & Bus Concession			
	OIC	01	Dr. P.K. Swain, Asst. Prof. in Chemistry	
		02	Ms. Usharani Sethi, Asst. Prof. in Commerce	
		03	Dr. Biswanath Parija, Asst. Prof. in Physics	
98	Health Care Unit & First Aid Cell			
	OIC	01	Mrs. Rameswari Bhoi, Asst. Prof. in Political Science	
		02	Sri Ashok Kumar Minz, Asst. Prof. in Physics	
		03	Dr. Rudra Narayan Padhan, Asst. Prof. in Mathematics	
		04	Sri Astwik Barik, Faculty in Computer Science	
99	Personality Development Cell			
	OIC	01	Sri C.P. Ranjan, Asst. Prof. in Political Science	
		02	Sri Sameer Saurava Prusty, Asst. Prof. in Zoology	
		03	Mrs. Manisha Nayak, Asst. Prof. in Botany	
		04	Sri Surat Giri, Asst. Prof. in English	
100	Students Insurance			
	OIC	01	Administrative Bursar (HSS, UG & PG)	
		02	Academic Bursar (HSS, UG & PG)	
101	IGNOU			
	Coordinator		Sri C.P. Ranjan, Asst. Prof. in Political Science	
	Asst. Coordinator	01	Sri A.K. Behera, Asst. Prof. in Mathematics	
		02	Sri Pradeep Xess, Asst. Prof. in English	
102	OSOU			
	Coordinator		Dr. Deepak Kumar Singh, Asst. Prof. in Zoology	

This order supersedes all previous order relating to Extracurricular and Co-curricular activities 2023-24.


Principal

Memo. No. 3451 / GACR, Dt. 09/10/2023

Copy to person concerned through Emp. Asso. WhatsApp Group/ Staff Common Room Guard file/ Head Clerk/ Principal's file for information and necessary action.


Principal