OFFICE OF THE PRINCIPAL, GOVERNMENT AUTONOMOUS COLLEGE, ROURKELA

No _____391_____/GACR/COE   Date _29/11/2025_

EXAMINATION FORM FILL-UP NOTICE

This is to notify that the form fill up of PG 1st and UG 1st Semester Examinations 2025, for **Regular Students** to be done as per the schedule given below.

- Candidates have to pay the specified fee in **ONLINE** mode through SB Collect (No physical form fill up is needed).
- **REGULAR FORM FILL UP WITH FINE** will be done in **OFFLINE** mode at the <u>Examination Section</u> of the College but payment will be made through SB Collect.

Examination Fee Without Fine				
Course	**Exam Type**	**Mode**	**Date & Time**	**Examination Fees**
PG 1st Sem.	Regular	Online	02-12-2025 (00:00 Hours) to 07-12-2025 (11.55 PM)	Rs.1250/- + Rs.100 /(per practical)
UG 1st Sem.				Rs.1250/- + Rs.100 /(per practical)

- After successful payment of examination fees, each candidate is advised to keep a copy of SBI collect Money Receipt and submit a copy of the same in his/her respective Department on or before 10.12.2025 failing which his/her candidature will not be considered for the said examinations.
- Students of UG 1st semester with ODIA Core/Hons, Differently abled & Green Passage students' having respective Certificates are instructed to fill up the form in the Examination Section in OFFLINE mode on 02-12-2025 and 03-12-2025 at 11:00 AM to 1:00PM as they are exempted from paying the Examination Fees as per the Government of Odisha guidelines.

Examination Fee With Fine of Rs.500/-				
Course	**Exam Type**	**Mode**	**Date & Time**	**Examination Fees**
PG 1st Sem.	Regular	Offline	08-12-2025 to 11-12-2025 (11:00 AM to 01:00 PM)	Rs.1750/- + Rs.100 /- (per practical)
UG 1st Sem.				Rs.1750/- + Rs.100 /- (per practical)

- After 11.12.2025 the fine amount will be Rs. 750/- till 07(seven) days before the 1st day of the commencement of examination.
- Afterward the fine amount will be Rs.1500/- till the previous day of the 1st day of commencement of examinations.

For ONLINE payment through SBI Collect

- Payments to be made through SBI Collect (Link available in College Website)
  - Click on <Pay Online> then select,
    - State of Corporate/Institution ⟶ Odisha
    - Type of Corporate/Institution ⟶ Educational Institutions
    - Educational Institution Name ⟶ PRINCIPAL GOVT AUTOCOLLEGE RKL
- During online payment after entering the Examination Roll No (e.g. 25MAT001), the other credentials of the candidate will appear automatically. A candidate should check the correctness of his/her credentials while paying the fees. If any discrepancy found it should be brought to the notice of the Controller of Examinations immediately.
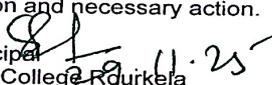
For OFFLINE VENUE: Examination Section

Controller of Examinations
Govt. Autonomous College Rourkela

Principal 29.11.25
Govt. Autonomous College Rourkela

No __392__ / GACR/COE   Date _29/11/2025_

Copy to All Notice Boards / Staff Common Room Guard File / All Hostels / All HODs/ Cash Section/ Examination Section / College Website/ Employee Association Whatsapp Group / Head Clerk / Principal's file for information and necessary action.

Principal 29.11.25
Govt. Autonomous College Rourkela