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Academic Council Meeting 2018-19
Government Autonomous College, Rourkela

**Minutes of the Academic council meeting held on 12/06/2018 at 02 PM in
Staff Common Room, Government Autonomous College, Rourkela.**

The meeting of the Academic Council for 2018-19 was held on 12/06/2018 at 02 PM in the Staff Common Room under the Chairmanship of Dr. Debendranath Behera, Principal Government Autonomous College, Rourkela.

1. The following members were present in the meeting :



(Refer Annexure -1)

2. Business Transacted :

- i. At the outset, the Principal, Dr. Debendranath Behera, extended a warm welcome to all the members of the academic council for making it convenient to attend the meeting.
- ii. Dr. Debendranath Behera, Principal, Government Autonomous College, Rourkela was felicitated by Dr. Pravat Kumar Mallick, Member, Academic Council, for being awarded the Best Educationalist Award by International Institute of Education and Management, at New Delhi on 24th May 2018.
- iii. Prof. Kichak Chandra Jena, Academic Bursar read out the proceeding of the last Academic Council meeting held on 03/11/2017 which was approved by the august body.
- iv. The Principal, Dr. Debendranath Behera initiated the discussion & presented the detail account of various developmental activities undertaken and completed during the year.
- v. Syllabi recommended by various Board of Studies (UG & PG) under CBCS System were placed before the council for discussion and were approved.

3. Difficulties pointed out by the Members :

- i. Dr. (Mrs) Sasmita Samal, HOD Chemistry and Dr. Biswanath Parija, Asst. Professor, Physics narrated the difficulties in managing the department without non-teaching staff.
- ii. Dr. (Mrs) Basanti Kujur, Deputy Controller of Examinations, narrated the problems related to Examination Database Management without a System Analyst/System Administrator as the number of students has increased which leads to late result declaration also.
- iii. Proposal given by Coordinator, Self-Financing regarding PPP mode of operation for Self-financing courses was discussed.
- iv. Prof. Kichak Chandra Jena, Academic Bursar, pointed out the problems related to old students those are taking admission in PG Courses as they are more involved in other non academic works rather than academics and creating problems in college.



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4. Suggestions made by the members.

- i. Regarding the difficulties in managing the departments without non-teaching staff, Dr. Iswar Prasad Mohanty, Administrative Bursar, suggested to write letters to appropriate authority in Higher Education Department of Odisha for posting adequate staff form the current session in order to maintain Common Minimum Standard and to impart quality education to the students. This suggestion was accepted unanimously.
- ii. Regarding the Examination Database Management of the students, Dr. Pravat Kumar Mallick Member, Academic Council, suggested to build a central database of the students for the smooth running of the Academics, Examination and other co-curricular activities of the college. He also suggested appointing a System Analyst/System Administrator having minimum MCA degree with minimum 10 years experience in teaching and software development. The system Analyst/System Administrator should also be responsible for the college website development, management and uploading of related information.
- iii. Proposal given by Coordinator, Self Financing regarding PPP mode of operation for Self-financing courses was not approved unanimously due to non availability of rooms and this will also lead to poor academic result.
- iv. Prof. Sanjat Kumar Sahoo suggested for publishing activity calendar for each year from the beginning of the academic session.
- v. Prof. A.K.Dasmohapatra suggested for publishing the paper discussed in the seminar conducted by the departments and as well in the consortia of journals approved by UGC.
- vi. Prof. A.K. Dasmohapatra and Prof. S. Dash proposed to make syllabus of Arts, Science & Commerce skill oriented to make the students professionally skilled so that the students can face challenges of globalization. In this context they also suggested to tie up with Odisha State Open University, (OSOU) Sambalpur for the benefit of students.
- vii. Prof. S.K. Sahoo insisted to make NAAC reaccreditation as early as possible to get funds from UGC. He also narrated the new and revised guidelines laid by UGC for NAAC reaccreditation.
- viii. Advocate Sadananda Sahoo suggested holding meetings/ seminar/ workshops/ conference for awareness regarding the legal matters in the college.
- ix. All members suggested to conduct Workshops/ National & State Level Seminars in the college for the betterment of the stake holders. They also discussed about the feedback information from the stake holders.
- x. Academic Bursar suggested for forming of Students' Council instead of Students' Union and placed the resolution of Staff Council Meeting dated 21.01.2018 for approval.

5. Resolutions made :

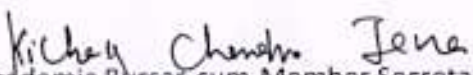
It was unanimously decided to :

- i. appoint a System Analyst/ System Administrator having minimum MCA degree with minimum 10 years experience in teaching and software development.


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- ii. self financing courses will be run by the College, not by PPP mode.
- iii. necessary steps to be taken for an early NAAC reaccreditation.
- iv. not to admit students in PG/ M.Phil courses having more than 3years of discontinuance.
- v. department wise National/State level seminars to be conducted each year.
- vi. seminars relating to legal awareness to be conducted each year.
- vii. reformation of the Students' Union is to be made. The President and General Secretary of Students' Union will be from Postgraduate Departments. Other should remain unchanged. In case of vacancy in class representative the proctor will suggest the names and accordingly one will be elected. The resolution of the Staff Council Meeting dated 21.01.2018 is approved.

The meeting ended with vote of thanks by Dr. Deepak Kumar Singh, Associate Academic Bursar.


Academic Bursar-cum-Member Secretary
(Academic Council)


Principal / Chairman
(Academic Council)


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Academic Council Meeting 2017-18
Government Autonomous College, Rourkela

Minutes of the Academic council meeting held on 03/11/2017 in Principal's Chamber

The meeting of the Academic Council for 2017-18 was held on 03/11/2017 at 12 noon in the Principal's Chamber under the Chairmanship of Dr. Debendranath Behera, Principal Government Autonomous College, Rourkela.

1. The following members were present in the meeting.
(refer Annexure -1)
2. **Business transacted.**
 - i. At the outset, the Principal, Dr. Debendranath Behera, extended a warm welcome to all the members of the academic council for making it convenient to attend the meeting.
 - ii. Prof. Kichak Chandra Jena, Academic Bursar read out the proceeding of the last Academic Council meeting held on 03/11/2017 which was approved by the august body.
 - iii. The Principal, Dr. Debendranath Behera initiated the discussion & presented the detail account of various developmental activities undertaken and completed during the year.
 - iv. Syllabi recommended by various Board of Studies (UG & PG) under CBCS System were placed before the council for discussion and were approved.
 - v. Syllabus for newly opened courses (P.G.in Commerce, Physics, Chemistry, Zoology, Political Science, Economics, Education, and Sociology & Psychology) was placed and approved.
 - vi. Syllabi for Philosophy, Sociology & Psychology were allowed to continue as per the previous Academic Session.
3. **Difficulties pointed out by the Members**
 - i. Dr. (Smt.) S. Samal Controller of Examinations pointed out the problems related to database management without a System Analyst/ System Administrator as the number of students has increased.
 - ii. Dr. Biswanath Parija, Coordinator Computer Science Department pointed out the difficulties of old computers in the Computer Science Laboratory and requested to replace the same with new and advanced systems as the curriculum has changed a lot.
 - iii. Prof. Kichak Chandra Jena, Academic Bursar pointed out the need of new academic buildings to accommodate the students.
 - iv. Dr. Iswar Prasad Mohanty, Administrative Bursar pointed out the difficulties during collection of fees, maintaining DCR & other financial transaction due to shortage of regular staff.
4. **Suggestions made by the members.**
 - i. Dr. Pravat Kumar Mallick suggested construction of new academic building to accommodate the students for quality teaching learning process. He also suggested for Office Automation Process and to engage experienced contractual staff till new postings made by Government.
 - ii. Sri Sadananda Sahoo, Advocate suggested arrange various seminars on Legal/ Social Justice Awareness among the students. He also suggested to communicate the Government for opening of PG in rest of the subjects.
 - iii. Dr. A.K. Das Mohapatra, Professor Dept. of Business Administration, Sambalpur University suggested to replace the old computers of Computer Science Department with new & latest one.
 - iv. Dr. Sanjat Kumar Sahu, Professor, Environmental Science Department, Sambalpur University suggested to engage qualified guest faculties in various departments to give quality teaching for the benefit of the students with latest equipments.

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- v. Dr. Harish Chandra Das suggested providing Seminar and Extramural Lecture for the benefit of the students especially for awareness of girls' students with self-defence training.
- vi. Er. Daniel Parija suggested setting up Diesel generator Set for smooth class room teaching and laboratory functioning during power failure.
- vii. Er. Fakir Charan Mohanty, Industrialist suggested to improve the garden to beautify the college campus and to raise a medicinal garden.
- viii. Sri Papun Kumar Chhotray, Entrepreneur suggested to label the college campus and up-liftment of the college playground for the interest of the students.

5. Resolutions made :

It was unanimously decided to,

- i. appoint a System Analyst/ System Administrator having minimum MCA degree with minimum 10 years experience in teaching and software development.
- ii. conduct special examination for the back paper students in every year subject to approval of the University.
- iii. steps should be taken for installation of DG Set and construction of new Academic Building.

The meeting ended with vote of thanks by Prof. Kichak Chandra Jena Academic Bursar.

Kichak Chandra Jena
Academic Bursar-cum-Member Secretary
(Academic Council) 21.11.2017.

[Signature]
Principal / Chairman
(Academic Council)

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Principal
Govt. Autonomous College
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MINUTES OF THE ACADEMIC COUNCIL MEETING
HELD ON 08.05.2015 AT 11.30 A.M. IN COMPUTER SCIENCE DEPARTMENT

The meeting of the Academic Council for 2014-15 was held on 08.05.2015 at 11.30 A.M. Under the chairmanship of Dr.(Mrs.) Prativa Sahoo, Principal, Government Autonomous College, Rourkela.

1. The following members were present in the meeting : (Refer Annexure I)

2. **BUSINESS TRANSACTED :**

- a) At the outset, the Principal, Dr.(Mrs.) Prativa Sahoo extended a warm welcome to all the members of the Academic Council for making it convenient to attend the meeting.
- b) Sri K.C. Jena, Academic Bursar read out the Proceedings of the last Academic Council meeting held on 24.08.2013 which was approved by the august body.
- c) The Principal, Dr. (Mrs.) Prativa Sahoo initiated discussions. She presented the detail account of various developmental activities undertaken and completed during the year.
- d) Syllabi recommended by the Board of Studies held on 05.05.2014 and 24.09.2014 were placed before the Council for discussion and was approved.
- e) Syllabus for newly opened course, Diploma in Retail Management of Community College established in Government Autonomous College, Rourkela was placed before the Council by Dr. N. Patel, Nodal Officer for discussion and the same was approved.
- f) The Syllabus of Philosophy, Sociology and Psychology for 2012-15 were allowed to continue for the session 2014-17.

3. **DIFFICULTIES POINTED OUT BY THE MEMBERS :**

- a) Smt. M. Patra, Reader in Physics pointed out the problems for conducting the Electronics Practical classes in the existing room.
- b) Dr.(Mrs.) J. Jena, Reader in Odia and Dr. (Mrs.) K.P. Kapani, Reader in Hindi drew the attention of the members to provide a separate room for conducting Seminars.
- c) Dr.(Mrs.) K.P. Kapani requested the Principal to provide more funds for extramural lectures.

4. **SUGGESTIONS MADE BY THE MEMBERS:**

- a) Dr. K.S. Nayak and Sri S.K. Pani suggested to provide separate room for Seminars and extramural lecture for the benefit of the students.
- b) Dr. K.S. Nayak suggested to encourage more number of students for the participation in the cultural activities held outside the college.

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- c) Sri S.K. Pani enquired about the job opportunity of the students in the Diploma in Retail Management course. He also requested Dr. N. Patel, Nodal Officer to give a clear picture in this context.
- d) Prof. A. Meher, Retired Principal suggested to include the Applied Economics course as a Special Paper in the Syllabus of UG last Semester from the coming session 2015-16.
- e) Sri S.K. Pani proposed to organize seminars on Legal Awareness for the improvement of knowledge of the students/staff.
- f) Sri S.K. Pani enquired about the proposal of Sri R.K. Sahoo regarding the Syllabus of Commerce as Market Friendly. In this context, Sri J. Apat, Reader in Commerce clarified the doubts raised by the members.

5. **RESOLUTION MADE:**

It was unanimously decided to conduct two Internal/Mid Semester examinations before each Semester from the session 2015-16 onward and the average of two internal marks will be taken into consideration for calculation. In the exceptional cases the Examination Committee decides to allow the candidate to avail only one examination if he/she fails to attend the two Internal Examination. This proposal was placed by Controller of Examination in the Council and approved by august body.

The meeting ended with a vote of thanks by Dr. D.K. Singh, Associate Academic Bursar.

K. Sene
04.05.2015
(K. Sene)
Academic Bursar-cum-Member Secretary
(Academic Council)

S. Sahoo
08.5.15
DR. HRS. PRATIMA Sahoo
Principal & Chairman,
(Academic Council)
GOVT. AUTONOMOUS COLLEGE
ROURKELA

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Proceedings of the meeting of the Academic Council for 2013-14 held on 24.08.2013 at 3.00 P.M. in Autonomous Cell.

I. Members present : (Refer Annexure-1)

II. Business transacted :

1. The Academic Council for 2013-14 was held on 24.08.2013 at 3.00 P.M. in the Autonomous Cell of the college.
2. The Academic Council started with a welcome address by the Principal, Dr. Ashok Kumar Patel.
3. The minutes of the Academic Council held on 04.05.2013 was presented by the Academic Bursar, Dr. Smt. P. Prasad.
4. The minutes was approved unanimously.
5. Recommendation of the list of Examiners, Paper Setters, Moderators proposed by the Board of Studies of different Departments was approved.
6. Syllabus recommended by the Board of Studies held on 13.08.2013 were placed in the Council for discussion.

After careful consideration, the recommendations made were accepted for 2013-16.

: (Refer Annexure-2 for detail reference)

7. However, Syllabus of Philosophy, Sociology and Zoology for 2012-15 are allowed to continue for the session 2013-16. As the teaching posts are lying vacant in these Deptts., there was no representation from these Departments in this meeting. Proposal placed by the Academic Bursar for these Departments was passed.
8. The Head of the Department of Odia, Dr. Smt. J. Jena placed before the Council the letter from the Department of Higher Education bearing No. 9795 dated 31.07.2013 regarding increase of seats in 1st year of P.G. in Odia from 16 to 32 for the session 2013-14 for future course of action.

It was resolved to request the Sambalpur University for necessary affiliation.


(Refer Annexure -3 for the Govt. letter)

9. Difficulties pointed out by the members :-

- i) Smt. M. Patra pointed out the problem of no staff in Department of Physics at Junior college level.

ii) Sri G. R. Mohanty draw the attention to the fact of no P.E. in Athletic Society of the college. Being the students of this college are Sports/Games lovers, it must be taken up on priority basis, Sri Mohanty observed.

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III) Sri L.N.Dejury and Smt.S.Sutar narrated the difficulty in managing the Department without non-teaching staff.

IV) The hardship of the students is discussed by Smt.K.Mishra as there is no internal valuation in the Semester-end Examination. She advocated for 50% assessment by the college staff members in order to make the valuation work qualitative.

10. Suggestions made by the members :-

i) Sri K.Tanty and Sri G.R.Mohanty suggested to open Post-Graduation in the subjects (having no P.G.provision) as the college has 'Potentiality to grow into a Centre of Excellence' vide letter No.26446/HE.dated 31.10.2012
(Refer Annexure-4 for Govt.letter)

ii) Smt. K.P.Kapani suggested to publish the Papers discussed in the Seminar conducted by the Departments.

iii) Sri Raj Kishore Sahoo proposed to make the Syllabus of Commerce as Market-friendly. He observed that students should be skilled in order to face the challenges of globalisation.

11. Resolution made :


It was resolved with a request to Prof.T.R.Dash, Dr.K.S.Nayak, Sri S.K.Pani to draw the attention of the appropriate authority in the Higher Education for posting of adequate staff (both teaching and non-teaching) in the current session in order to maintain Common Minimum Standard.

12. The meeting ended with a vote of thanks by Smt.Teresa Beck, Associate Academic Bursar with a request to cooperate in maintaining Common Minimum Standard(CMS) as per letter No.21474/HE.dated 21.08.2013.

Pronita Prasad
Academic Bursar and

Member-Secretary

Academic Council


Principal and
Chairman,
Academic Council.

